

Terms and guidelines for HASLE Refractories Supervisor

The scope of works for HASLE Supervisors is to document and advise works undertaken during installation of HASLE materials. The presence of the supervisor shall facilitate the best possible installation, use and result of HASLE products.

For planning purposes HASLE requires a minimum of 2 weeks' notice for required supervisor presence. Deviations from this must be agreed prior to contract signing.

The HASLE Supervisor will be equipped with standard PPE:

- Helmet
- Gloves
- Goggles
- Respiratory protection
- High Visibility vest
- Safety footwear.

If additional PPE requirements exist this must be communicated to HASLE prior to site access or be supplied by the client upon arrival.

On arrival, the HASLE supervisor must be introduced to the person or persons responsible for the installation. Together the Supervisor and the Responsible Person will note and inspect the following (when applicable):

- Name of contact person or persons and line of communication
- Delivered HASLE materials and storage of these
- Installation Time Schedule
- Installation equipment (Mixers, Gunning machine, vibrators etc.)
- Power, Water and Air supply
- Material for shuttering
- Scaffolding
- Site Safety Regulation

If installation start is delayed or if the installation fail to meet the time schedule, HASLE reserves the right to charge the added expenses to the client per the rates given in HASLE quotation. If any materials or preparations are missing the HASLE Supervisor must be informed and document this in the Daily Supervision Report.

HASLE Supervisor will give his instruction to the Responsible Person or persons that will be on site during installation. If the works are undertaken in shifts, handover of instructions must be ensured. The HASLE Supervisor will be available for max. 8hours/day, unless otherwise agreed prior to work start. The HASLE Supervisor is not allowed to act as foreman.

HASLE Supervisor is not responsible for the workmanship, progress or planning of the works undertaken, but can be consulted and offer advise as per HASLE installation instructions. HASLE Refractories cannot be held responsible for any installation failures or the results from such failures during or after installation.

The HASLE Supervisor is not responsible for OHS issues during installation, but must be informed about and adhere to any local safety regulations.

WE PROTECT YOUR PROCESS

HASLE Refractories is not responsible for any damage to persons or property during installation or demolition of HASLE products.

The HASLE Supervisor will need access to a desk for paperwork as well as phone and internet connection.

The HASLE Supervisor compiles a Daily Supervision Report documenting works undertaken, compliance with procedures and agreements made. The report is a HASLE document but it can be referred to during or after installation in discussions with (sub-) contractor or client.

In case of deviations from design, procedures or other discrepancy the HASLE Supervisor shall ask for the Responsible Person to sign the report for documentation purposes.

From the Daily Supervision Reports a Final Installation Report will be compiled and filed at HASLE Refractories. This report can be shared with the Client.

Abbreviations:

PPE: Personal Protective Equipment

OHS: Occupational Health & Safety